

Application Form for Admission to Jordan Road Government Primary School

I. Particulars of Pupil:

Name: _____ (_____) Age: _____
in Chinese _____ in English _____

Student Reference No.: _____ (if any) Class and School Year applied for: _____

Nationality: _____ Sex: _____ Identity Document No.: _____

Type of Identity Document: Hong Kong Birth Certificate Passport Entry Permit
 Hong Kong Identity Card Certificate of Identity
 Document of Identity Others (Please specify) _____

Date of Birth: _____ (yr)/ _____ (mth)/ _____ (date) Place of Birth: _____

Date of First Arrival in Hong Kong: _____ (Only applicable to Newly Arrival Children)

Address: _____

Tel. No.: _____

Name of present school: _____

Photograph

Class: _____

II. Particulars of Parent/Guardian:

Name of Parent/Guardian*: _____

Occupation: _____

Relationship with pupil: _____

Contact Tel. no.: _____

Signature of Parent/Guardian: _____

Date: _____

Note: (1) This form must be completed and returned to the school. Copies of birth certificates, recent academic report cards and document showing permission for your child to remain in Hong Kong should be attached to this form.

(2) The Personal data provided in this form will be used by the Education Bureau for one or more of the following purpose(s):

- (a) processing application for admission to the school;
- (b) provision of education services;
- (c) conducting research and compiling statistics to facilitate planning of education services;
- (d) processing matters relating to the development of the education profession;
- (e) administering and enforcement of the Education Ordinance and Regulations (Cap. 279).

(3) The provision of personal data by means of this form is obligatory. Failure to provide these data may affect the processing and outcome of your application.

(4) The personal data collected in this form may be disclosed to schools authorized to process the information for purposes mentioned above.

(5) You have a right to request access to and correction of your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in this form. This is however subject to payment of a fee.

(6) Enquiries concerning the personal data collected by means of this form, including making of access and corrections, should be addressed to the school head of the school.

Jordan Road Government Primary School

Admission to P.1 - P.6 Points to Note

Eligibility of Application: Children with recognized document permitting him/her to stay in Hong Kong.

Criteria of Students' Admission:

1. Academic results of school previously attended.
2. Conduct and Comments fulfill school requirement.
3. Performances in interviews and academic abilities.
4. Performances in Extra-curricular activities and services.
5. Other comments and academic and conduct performances.

Documents to be submitted to school with the complete “Application Form for Admission to P1-P.6”:

1. A copy of the child's birth certificate
2. A copy of the child's recognized document permitting him/her to stay in Hong Kong
3. A copy of the Guardian's ID card or recognized document permitting him/her to stay in Hong Kong and proof of residential address
4. Copies of child's reports of school recently attended
5. Extra-curricular activities and service details or other related documents (If any)
6. One recent passport-size photo of the child attached on the application form

Submission Time:

Monday to Friday	9:00 a.m.	to	4:00 p.m.
Saturday	9:00 a.m.	to	12:00 n.n.

Submission Methods:

Please put the completed form and the above documents in an envelope and hand to the reception counter at our school's main entrance. On the envelope, please state “Applying for Admission to Primary ____”.

Interview Arrangement:

We will phone applicants who meet entrance requirements for interviews after application. Written tests will be given when necessary.

School Address : 1B Nanking Street, Yaumatei, Kowloon

Enquiry : Please call at 2332 4249.

School website : <http://www.jrgps.edu.hk/>

****Interested parents can collect the application form at school reception counter or download from school website.**